**Weekly Report Sheet (Week from to )**

**Name of Student:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TVET Institute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor in TVET Institute:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Enterprise:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Supervisor in Enterprise:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Comments:** |

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| Date | Signature Student | Signature / Stamp Enterprise |

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| **Date** | **Weekday** | **Activities carried out (with reference to agreed learning objectives)** | **Daily working hours** | |
|  |  |  | **from** | **to** |
|  | **Monday** |  |  |  |
|  | **Tuesday** |  |  |  |
|  | **Wednesday** |  |  |  |
|  | **Thursday** |  |  |  |
|  | **Friday** |  |  |  |
| Total (weekly working hours) | | | hours | |